



The Scottish Parliament  
Pàrlamaid na h-Alba

Information Management and Governance  
Scottish Parliament  
Edinburgh  
EH99 1SP

foi.officer@parliament.scot

21 December 2022

Dear Requester,

**REQUEST FOR INFORMATION: 2022-682157**

We acknowledge your request for the following information:

*Under the Freedom of Information (Scotland) Act 2002 (FOISA), I would like to request the following information:*

- 1. A list of repairs and annual maintenance carried out to the Scottish Parliament's roof in the past three years.*
- 2. A list of the total costs for repairs and annual maintenance to the Scottish Parliament's roof in the past three years.*
- 3. A budget forecast for the next three years for identified repairs and annual maintenance of the Scottish Parliament's roof.*

Your request was received on 28 November 2022 and has been handled in accordance with the Freedom of Information (Scotland) Act 2002 (FOI(S)A).

Responding to each part of your request in turn, the position is as follows:

**1. A list of repairs and annual maintenance carried out to the Scottish Parliament's roof in the past three years.**

The Scottish Parliament roofs are generally of a stainless-steel standing seam type construction, except for Queensberry House which is a tiled roof. These are all circa twenty years old with an expected lifespan in excess of forty years. No major repairs have been carried out in the last three years. Planned and preventative maintenance (PPM) is provided from the High Level Maintenance contract which covers cleaning and coating services for all parts of the site following a PPM programme.

Reactive repairs arising due to weather and normal deterioration are carried out jointly from this fixed cost service and from an approved subcontractor where the work is more specialist.

During the last three years some further project work has been carried out in some box type rainwater gutters. This was done to prolong the lifespans of the single ply type liners. A modern cold applied polymer liquid lining is applied to existing linings.

The maintenance and repairs which took place outside of the High Level Maintenance contract are detailed in the tables below:

#### 2020

30-Jun-20	Application of adhesive roof tape to Chamber gutter to prevent water ingress	Reactive Maintenance
03-Jul-20	Gutter Relining in IKO Polymer - Tower 2	Project work
03-Jul-20	Gutter Relining in IKO Polymer - Tower 1	Project work
24-Jul-20	Relining of Debating Chamber East Lower Gutter in IKO Polymer	Project work

#### 2021

10-Nov-20	Reline Tower gutter in IKO Polymer as per SPQ764	Project work
07-Jun-21	Canongate Gutter Relining	Project work
06-Oct-21	Debating Chamber rooflight waterproofing 9th & 10th October	Reactive Maintenance
29-Oct-21	MSP Block roof 1 and 5th floor leak investigation	Reactive Maintenance

#### 2022

05-Nov-21	QBH Roof Repairs as per SPQ0861	Reactive Maintenance
10-Nov-21	Reline lower MSP Block Gutter in IKO Polymer	Project work
25-Jan-22	Reline MSP Block Gutter in IKO Polymer - Phase 2	Project work
15-Mar-22	Garden Lobby roof seals and stainless repairs	Reactive Maintenance
12-Apr-22	Leak Investigation ESF Screening area 14th April	Reactive Maintenance
20-Apr-22	Leak Investigation Gym Rooflight 22nd April	Reactive Maintenance
22-Apr-22	Leak Investigation - Garden Lobby 24th & 25th April	Reactive Maintenance

**2. A list of the total costs for repairs and annual maintenance to the Scottish Parliament's roof in the past three years.**

We do not hold information in a format that allows us to identify the individual costs for repairs and maintenance of the roof as we do not have a contract which focuses exclusively on roof maintenance and repairs. Instead, this is covered in our High Level Maintenance contract, which includes for a dedicated team to provide cleaning, coatings, landscaping and falconry services across the whole site internally and externally for a fixed cost. It is not possible to say what proportion of this contract is dedicated to roof repairs and maintenance as this is subject to change depending on weather conditions and reactive changes which are made to maximise efficiency. The contract runs from and to November each year and the total cost for each year of the request is detailed as follows:

<b>Year</b>	<b>Costs</b>
2021/22	£723,951.14
2020/21	£702,865.19
2019/20	£687,677.83

The total costs for the non-contracted project works and reactive repairs for the 3-year period as detailed in the table in response to question 1 are: **£164,977.**

**3. A budget forecast for the next three years for identified repairs and annual maintenance of the Scottish Parliament's roof.**

At present no repairs have been identified within the stock condition survey. No renewals or upgrades are included in this section of the 25-year investment plan. Any arising needs will be addressed if or when anything occurs. Normal Reactive repairs should be anticipated.

The annual cost of the High Level Maintenance contract is subject to increases due to CPI (the UK Consumer Price Index). This will be effective until 7<sup>th</sup> November 2024 when the current contract reaches the end of its term. The cost for future years is unknown as this is subject to a tendering process yet to be carried out, however it is anticipated that a similar cost will be achieved if the current contract format is used.

As some of the information requested is not held in the format requested by the Scottish Parliament, we have attached a notice advising of this, in line with the requirements of FOI(S)A.

In keeping with our FOI procedures, this information may also be posted on the Parliament's disclosure log (usually within 24 hours). For further details on the Parliament's Disclosure Log and the information released under FOI, visit: [FOI Request Disclosure Log | Scottish Parliament Website](#)

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<https://www.parliament.scot/about/copyright>

We would welcome feedback or comment on how we handled your request.

Please feel free to contact the Head of Information Governance at

[foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

Please find below Annex A, which explains how we handle FOI requests and reviews.

We are currently working remotely and so would ask you to contact us by

email at [foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

Yours sincerely

Linda Forrest

Information Compliance Officer

**REQUESTS MADE UNDER  
THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002**

**How we handle FOI requests**

Information on how we handle FOI requests is available on the Parliament's website at:

[Privacy notice: Information rights: Freedom of Information request handling | Scottish Parliament Website](#)

Alternatively, please contact the Public Information & Resources Team to request a copy.

<https://www.parliament.scot/contact-us>

**Review**

If you are dissatisfied with the way in which we have dealt with your request for information, you can ask us to review our decision and actions. You must do this in writing (or other permanent form) within 40 working days of the date of this letter, stating the reasons for your dissatisfaction, and we will respond within 20 working days of receipt. A request for a review should be made to the Head of Information Governance:

Post: Head of Information Governance  
The Scottish Parliament  
Edinburgh  
EH99 1SP  
Telephone: 0131 348 5281

We welcome calls using the Text Relay service or in British Sign Language through [contactSCOTLAND-BSL](#).

E-mail: [foi.officer@parliament.scot](mailto:foi.officer@parliament.scot)

**Application to the Scottish Information Commissioner**

If, on the outcome of any review, you are still dissatisfied, or if we are unable to resolve any other complaint, then you can contact the Scottish Information Commissioner:

Post: The Office of the Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS

Email: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

Telephone: 01334 464610

Fax: 01334 464611

Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)

A decision by the Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

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### **Feedback or comment**

We would welcome feedback or comment on how we handled your request. Please contact the Head of Information Governance.

### **Data Protection**

If you wish to find out more about how we use your personal data then you can access our Privacy Notice at the following link:

[Privacy notice: Information rights: Freedom of Information request handling | Scottish Parliament Website](#)

### **Complaints**

If you are dissatisfied with the way in which we dealt with your enquiry, then you may wish to raise the matter with Public Information and Resources.

### **How to contact us**

Post: The Scottish Parliament  
Edinburgh  
EH99 1SP

Telephone: 0131 348 5000  
0800 092 7500 (Public Enquiries)  
0131 348 5395 (Gàidhlig)

We also welcome calls using the Text Relay service or in British Sign Language through [contactSCOTLAND-BSL](#).

E-mail: [info@parliament.scot](mailto:info@parliament.scot)