

Information Management and Governance Scottish Parliament Edinburgh EH99 1SP

foi.officer@parliament.scot

14 February 2022

Dear Requester

REQUEST FOR INFORMATION: 2022-671422

We acknowledge your request for the following information:

I am looking for some assistance with your organisation's Spend/Transparency data, available on the following weblink:

http://www.scottish.parliament.uk/abouttheparliament/15027.aspx

There appears to be no file available for the month of October 2021 to December 2021. Could you advise when the file will be made available to view online? Would it be possible for you to email me a copy of the October 2021 to December 2021 file please & Thank you.

Your request was received on 5 February 2022 and has been handled in accordance with the Freedom of Information (Scotland) Act 2002 (FOI(S)A).

We have interpreted your request for spend/transparency data as referring to items of expenditure over £25,000. The report for quarter three of the current financial year is now published on the Parliament's website and can be accessed here:

expenditure-over-25k-q3-2021-22.pdf (parliament.scot)

In keeping with our FOI procedures, this information may also be posted on the Parliament's disclosure log (usually within 24 hours). For further details on the Parliament's Disclosure Log and the information released under FOI, visit:

https://archive2021.parliament.scot/abouttheparliament/17700.aspx

The supply of information under FOI does not constitute permission for its use in a way that would infringe copyright

https://www.parliament.scot/about/copyright

We would welcome feedback or comment on how we handled your request. Please feel free to contact the Head of Information Governance at foi.officer@parliament.scot

Please find below Annex A, which explains how we handle FOI requests and reviews.

We are currently working remotely and so would ask you to contact us by email at foi.officer@parliament.scot

Yours sincerely,

Robin Davidson Head of Information Governance

REQUESTS MADE UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

How we handle FOI requests

Information on how we handle FOI requests is available on the Parliament's website at:

<u>Privacy notice: Information rights: Freedom of Information request handling | Scottish Parliament Website</u>

Alternatively, please contact the Public Information & Resources Team to request a copy.

https://www.parliament.scot/contact-us

Review

If you are dissatisfied with the way in which we have dealt with your request for information, you can ask us to review our decision and actions. You must do this in writing (or other permanent form) within 40 working days of the date of this letter, stating the reasons for your dissatisfaction, and we will respond within 20 working days of receipt. A request for a review should be made to the Head of Information Governance:

Post: Head of Information Governance

The Scottish Parliament

Edinburgh EH99 1SP

Telephone: 0131 348 5281

We welcome calls using the Text Relay service or in British Sign Language through <u>contactSCOTLAND-BSL</u>.

E-mail: foi.officer@parliament.scot

Application to the Scottish Information Commissioner

If, on the outcome of any review, you are still dissatisfied, or if we are unable to resolve any other complaint, then you can contact the Scottish Information Commissioner:

Post: The Office of the Scottish Information Commissioner

Kinburn Castle Doubledykes Road

St Andrews

Fife

KY16 9DS

Email: www.itspublicknowledge.info/Appeal

Telephone: 01334 464610

Fax: 01334 464611

Website: <u>www.itspublicknowledge.info</u>

A decision by the Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

Copyright in relation to information provided

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Feedback or comment

We would welcome feedback or comment on how we handled your request. Please contact the Head of Information Governance.

Data Protection

If you wish to find out more about how we use your personal data then you can access our Privacy Notice at the following link:

Privacy notice: Information rights: Freedom of Information request handling |
Scottish Parliament Website

Complaints

If you are dissatisfied with the way in which we dealt with your enquiry, then you may wish to raise the matter with Public Information and Resources.

How to contact us

Post: The Scottish Parliament

Edinburgh EH99 1SP

Telephone: 0131 348 5000

0800 092 7500 (Public Enquiries)

0131 348 5395 (Gàidhlig)

We also welcome calls using the Text Relay service or in British Sign Language through <u>contactSCOTLAND-BSL</u>.

E-mail: <u>info@parliament.scot</u>