Further to the written and oral evidence provided in June, Police Scotland continues to engage with key stakeholders and interest groups in the deployment of cyber kiosks. A suite of 3 supporting documents have now been drafted to support kiosk use.

These are: - A Cyber Kiosk Toolkit: - this is a document to provide step by step guidance on the process and use of kiosk; a Principles of Use Document – this document seeks to provide an articulation from Police Scotland as to our commitment in how we will use kiosks in compliance with our Code of Ethics and all lawful considerations; a Public Information Leaflet – to provide information on what the public need to know should their device be subject to a digital forensic examination. In addition we continue to develop the EqHRIA and DPIA.

This detailed document set is currently in draft and out for active consultation with members of the Cyber External Reference Group, Cyber Stakeholders Groups, National Independent Strategic Advisory Group (NISAG) and other key internal stakeholders.

The External Reference Group has met on two occasions with the last meeting being on Wednesday 5 September 2018. This was an extremely positive meeting with ongoing support from all in attendance as to the roll out of kiosks. It was agreed that the timeline of roll out would be informed by a satisfaction by a group that the suite of documents referred to were in a place to support training and subsequent roll out. In addition it was agreed that both groups would provide further feedback on the EqHRIA and DPIA and this would be considered prior to finalisation and regular review of these two documents. Once the EqHRIA and DPI are agreed for initial sign off it is anticipated that these will also be published as part of the public facing Police Scotland Publication Scheme. In furtherance to this it is our intention to publish all minutes from the External Reference and Stakeholder Group meetings. The first of these will be published next week.

The second Stakeholders Group is due on Wednesday 12 September 2018. We will use this meeting to obtain further feedback on draft documentation, training requirements and proposed roll out method and timeline.

I would like to take this opportunity to address some particular queries raised by the Committee when inviting us to the next evidence session.

When would a phone that is initially examined by a kiosk be sent for a fuller examination? –

Kiosks must only be used as a "triage" to promptly identify devices that are of evidential value and to preclude those that are not. If as a consequence of the kiosk triage items of evidential value are identified then progression would be made for
that device to be submitted to one of the Police Scotland Digital Forensic Hubs for detailed evidential examination.

**How will the draft guidance impact on current procedures?**

There are no changes to the procedures in terms of the seizure of evidence. All devices examined via a kiosk must first have been lodged as evidence as per standard Force procedures. The guidance currently in draft is specifically to support the use of kiosk and is cognizant of existing evidential procedures within the Force as well as existing submission procedure to the Digital Forensic Hubs.

**What is the Training, Knowledge and Communications Plan?**

This is currently being reviewed but it is acknowledged that there a various levels of training, knowledge and communications required to ensure that all those involved in the process as well as the wider Force require appropriate input. We expect to liaise with our Stakeholder Group next week as to what expectations they have in terms of input and communication. Finally we will ensure that there is an appropriate public communication plan which will be in addition to the internal pan previously referred to.

As previously submitted in evidence sessions the Kiosk itself retains transaction information which includes details of date, time and log in details. We are currently in liaison with colleagues within Audit and Assurance to consider publication of relevant information pertaining to kiosk activity on at least an annual basis. In addition we are considering the use of dip sampling and review of activity against our proposed suite of documents with the potential to report such findings to SPA Audit and Assurance Committee.

DSU Nicola Burnett
Police Scotland
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