7th MEETING OF CPA SCOTLAND BRANCH EXECUTIVE COMMITTEE
TO BE HELD ON WEDNESDAY 26 MAY 2010 IN ROOM Q1.04 QBH at
12.45pm

Agenda

1. Apologies.

2. Minutes from 6th Meeting and Matters Arising
   CPA/S3/09-10/5/DM

   Members are invited to approve the note of the last meeting.

3. 9th Annual General Meeting of CPA Scotland Branch
   CPA/S3/09-10/6/8 (revised)

   Members are invited to note the arrangements and approve the draft
   minutes and agenda prior to circulation to all Members. This paper has
   been revised to amend the date for circulating the notice to Members
   and additional annexes have been added to include a draft notice for
   Members and a draft agenda.

4. Commonwealth Day 2010 and related matters
   CPA/S3/09-10/6/7

   This paper has been carried forward from the last meeting on 30 April.

   Members are invited to discuss the possibility of establishing an
   appropriate mechanism for regular contact between the
   Commonwealth Consuls and Branch Members, internships and the
   CPA Scotland Branch event at the Festival of Politics. Members may
   also wish to refer to the note of the last meeting which suggests
   establishment of an internship programme, inviting Consul Generals
   and Honorary Consuls to meet the Branch Executive on an annual
   basis during Commonwealth Week and during the month of September
   in an election year.
5. **41st BIMR Regional Conference, Isle of Man: Monday 10 May to Friday 14 May**
   CPA/S3/09-10/7/3 and oral report from Karen Gillon MSP

   A report of the BIMR is attached for perusal.

   The first bullet point on page 4 about the CPA UK Climate Change programme is relevant to item 6 below.

6. **International Parliamentary Conference On Climate Change Global To Local: Climate Change Post Copenhagen - 12-16 July 2010.**
   CPA/S3/09-10/6/3 and oral update from Secretary

   This paper has been carried forward from the last meeting on 30 April.

   Members are invited to consider this invitation and advise the Secretariat whether or not CPA Scotland should apply for a place. Members may also wish to refer to the note of the last meeting which suggests that this conference has become very expensive and that the Branch should decline the invitation. The report of the BIMR conference also includes a plea from UK Branch to encourage BIMR branches to participate.

7. **Visit to CPA Northern Ireland: 17 May 2010**

8. **Invitation to attend the 8th CPA Canadian Parliamentary Seminar, Ottawa: Sunday 17 October to Saturday 23 October**
   CPA/S3/09-10/6/5

   This paper has been carried forward from the last meeting on 30 April.

   Members are invited to consider this invitation and advise the Secretariat whether or not CPA Scotland should apply for a place. Members may also wish to refer to the note of the last meeting which suggests that the Branch should apply for 2 places and that if successful economy flights should be used.

9. **Invitation to attend the 56th CPA Plenary Conference in Nairobi, Kenya from Monday 13 to Sunday 19 September**
   CPA Paper CPA/S3/09-10/7/1

   This paper invites Members to consider whether or not to send a delegation to this conference and includes a letter from the Secretary-General about the forthcoming election of the new chairperson for the Commonwealth Woman’s Parliamentarians Steering Group.
10. **CPA resources and forward programme of activity – review CPA/S3/09-10/7/2**

This paper has been carried forward from the last meeting on 30 April.

Members are invited to note the estimated financial position for 2009/10 and agree revised priorities for 2010/11.

Members may also wish to refer to the note of the last meeting.

11. **Technical Assistance to Swaziland/The Gambia Oral Update from Secretary**

12. **Any other business.**

13. **Date of future Meetings**

   Wednesday 23 June, 1.00pm - 1.45pm, AGM CR1, Presiding Officer will chair

   The AGM will be followed by a meeting of the newly elected Branch Executive Committee.

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The Scottish Parliament
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