MINUTES OF THE 5th MEETING OF THR CPA SCOTLAND BRANCH
EXECUTIVE COMMITTEE WHICH WAS HELD ON WEDNESDAY 6
FEBRUARY 2013 AT 12.45PM IN THE PRESIDING OFFICER’S DINING
ROOM

Present: Patricia Ferguson MSP
Margaret Mitchell MSP
Tavish Scott MSP (Chair)
Sandra White MSP

In attendance: Margaret Neal, Secretary
Stephen Herbert, Senior Parliamentary Relations Officer
Sally Coyne, Media Relations Officer

1. Apologies

No apologies were received.

2. Minutes of the previous meeting held on 19 December 2012

The minutes of the previous meeting were agreed.

3. Forward Programme of Activities/Financial Paper

Members agreed the finance paper and noted that the budgetary position in
2013-14 was already over-committed albeit that not all of the activities for
2013-14 had yet been agreed.

4. Commonwealth Day / David Livingstone Event Update

Members agreed the guest list and venue for the David Livingstone event on
27 March. It was also agreed that the CPA Scotland Branch Special Envoy,
Annie Lennox OBE, should be invited to the David Livingstone event. It was
further agreed that Sally Coyne should liaise with Annie Lennox’s
representatives regarding any possible media activity surrounding the David
Livingstone event.
5. **BIMR Conference 2013**

The Branch considered a range of issues which were likely to be discussed at the BIMR Annual General Meeting which would take place during the BIMR 2013 conference in the Falkland Islands in February 2013. Members agreed that the Scottish Parliament delegation should adopt a position in relation to three main issues.

Firstly, that no change should be made to the current funding arrangements for BIMR conferences. This would ensure that the CPA Branch that is hosting the conference met the costs of hosting the conference.

Secondly, that no changes to the constitution of the BIMR should be agreed to at the 2013 AGM. Instead, Members considered that more time was required to consider any proposed changes to the BIMR constitution and to allow individual Branches to have scope to discuss these proposals fully. Members further agreed that the delegation should propose that a working group should be established to consider the efficacy of the BIMR Constitution in the round and whether change was needed. The working group could report back on this issue before the 2014 BIMR conference in Cardiff.

Lastly, Members agreed that they were content for the election of a BIMR representative to the Commonwealth Women Parliamentarians Group to take place by e-election.

6. **Any Other Business**

Members agreed that the meeting of the Branch on 27 March should be cancelled given the other David Livingstone related activities taking place on that day.

7. **Dates of next meetings**

   - Wed 24 April 2013 at 12.45pm in Room Q1.04
   - Wed 29 May 2013 at 12.45pm in Room Q1.04
   - Thursday 13 June – Annual General Meeting TBC
   - Wed 26 June 13 at 12.45pm in Room Q1.04

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