MINUTES OF THE 4th MEETING OF THR CPA SCOTLAND BRANCH
EXECUTIVE COMMITTEE WHICH WAS HELD ON WEDNESDAY 19
DECEMBER 2012 AT 12.45PM IN ROOM Q1.04

Present: Patricia Ferguson MSP (Chair)
Margaret Mitchell MSP
Sandra White MSP

In attendance: Margaret Neal (Secretary)
Stephen Herbert, Senior Parliamentary Relations Officer
Sally Coyne, Media Relations Officer

1. Apologies

Apologies were received from Tavish Scott MSP.

2. Minutes of the previous meeting held on 28 November 2012

The minutes of the previous meeting were agreed.

3. Matters arising from the Minutes

There were a number of matters arising from the Minutes of the previous meeting. Firstly, Members indicated that they would wish to have Gordon Arthur, of Glasgow 2014 Limited, invited back to update the Committee on developments to do with the Commonwealth Games later in the year. Secondly, Members agreed that if the CPA Scotland Branch Special Envoy, Annie Lennox OBE, should be visiting the Scottish Parliament on 27 March that Members would wish to meet with the Special Envoy.

Thirdly, it was agreed that invitations would be sent out, by the end of January, for the David Livingstone event on 27 March. Margaret Mitchell MSP noted that some representatives from the Caribbean may be in Edinburgh on that day. Members agreed that these persons should be included in the guest list for the reception if they are in Edinburgh on 27 March. Lastly, Members agreed that the Presiding Officer should be invited to
discuss CPA business either over a buffet lunch or at a future meeting of the BEC.

4. **Forward Programme of Activities/Financial Paper**

Members agreed the finance paper and noted that the budgetary position provided flexibility around the funding of a potential visit by the President of Malawi, HE Joyce Banda, to the Scottish Parliament in March.

5. **Outward visit to Malawi – March 2013**

Sarah Boyack MSP and Alex Fergusson MSP were selected for the outward visit to Malawi in March 2013.

6. **Any Other Business**

Members agreed to meet the Malawian High Commissioner when he visits the Scottish Parliament on 23 January.

It was also agreed that the Branch Secretary would send around the Parliamentary Motion S4M-05234 on the selection of Emily Shaw as Scotland’s new UK Young Ambassador.

7. **Dates of next meetings**

- Wed 27 Feb 2013 at 12.45pm in Room Q1.04
- Wed 20 March 2013 at 12.45pm in Room Q1.04
- Wed 24 April 2013 at 12.45pm in Room Q1.04
- Wed 29 May 2013 at 12.45pm in Room Q1.04
- Thursday 13 June – Annual General Meeting TBC
- Wed 26 June 13 at 12.45pm in Room Q1.04

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