OPERATIONAL MANAGEMENT GROUP

OPERATIONAL PORTFOLIO

Background

1. This is the third Operational Portfolio Report. The creation of the Operational Portfolio was agreed as part of the changes under the Corporate Change Programme. The projects within the portfolio were confirmed at the last meeting.

Contact: William Heigh ☎ 86846

Discussion

2. There are a number of significant issues arising in the portfolio report. The most significant is the review instigated by SLT of the budget provision for projects and contingency for the remainder of the 2009/2010 financial year.

3. Secondly is the work about to commence on the planning for the 2010/2011 financial year and the work required by group heads to ensure that the new project governance processes are followed in making future project bids as part of that process.

4. Lastly SLT have agreed that the operational portfolio will run ahead of the meeting regarding the strategic portfolio, in order that updates can be given on some of the more significant projects in the operational portfolio to them.

5. In terms of the performance of the portfolio, out of a total of 14 projects on the portfolio 6 (43%) have a status of amber or red. The predominant cause being slippage in timescales due to resourcing difficulties. 1 project has been completed and will move to the closure stage.

Dependencies

6. There is a clear link between the work of the Operational Portfolio and the Strategic Portfolio. A summary of the status of the Strategic Portfolio is included. SLT agreed at their last meeting that future Operational Portfolio meetings should run ahead of the Strategic Portfolio.

7. The Operational Portfolio for 2010/2011 will be shaped along with the overall planning and budgeting processes for the organisation.

Publication Scheme
8. These papers should be published

Decision

9. In addition to the major points made above the paper contains a number of other items to note and where decisions are asked to be made.

Decision to be made :-

• To approve the removal of the Information Security project from the portfolio

Points to note/discuss :-

• The update on the strategic portfolio and any impact on the operational projects.
• The spread of the stages of projects across the portfolio and discuss if the balance is correct.
• Group Heads are asked to indicate when future proposals and PID documents are anticipated to come to the group.
• Note that Group Heads should continue to receive monthly updates between portfolio meetings.

Financial Resources Group
May 2009