

2018-19 Figures

SCOTTISH PARLIAMENT TOTAL MEMBERS' EXPENDITURE FOR 2017-18 AND 2018-19

In 2018-19 the total costs reimbursed to or paid on behalf of Members, or borne by the SPCB on behalf of Members, was £16.804 million. This represented an increase of £0.644 million or 4.1% on the previous year's corresponding figure of £16.160 million.

Scheme	2018-19 (£)	2017-18 (£)	Change	
Expenses	16,227,772	15,594,647	633,125	4.06%
Party Leaders' Allowance	18,657	22,656	(3,999)	(17.65)%
Stationery and Postage Provision	557,176	542,404	14,772	2.72%
Totals	16,803,605	16,159,707	643,898	3.98%

DETAILED BREAKDOWN OF SCOTTISH PARLIAMENT EXPENDITURE

Further details of individual Members' expenses and categories of expense are provided on the MSP expenses section of the Scottish Parliament website.

The following information is reported at an aggregate level only to take account of data protection considerations:

- Salary, pension and national insurance contributions of Members' employees in 2018-19 was £12,774,217 (2017-18: £12,340,039). This included winding up costs for Members' staff of £0 in 2018-19 (2017-18: £72,584). Please note that a listing of all expenditure by member under the capped Staff Cost Provision Scheme is published for 2018-19. This does not include costs such as ERNIC, pensions or winding up costs which are met by the SPCB as part of the Reimbursement of Members' Expenses Scheme rather than allocated out to individual members.
- Total expenditure on childcare vouchers for 2018-19 was £37,131 (2017-18: £35,153).
- Additional central costs met by the Reimbursement of Members' Expenses Scheme not allocated out to individual Members for Local Office Security Improvements and other security arrangements and centrally organised training was £63,808 in 2018-19 (2017-18: £46,636). Total Members own security related and disability provision expenditure for 2018-19 was £22,954 (2017-18: £14,405).

All other expenditure under the Reimbursement of Members' Expenses Scheme is available on the Members' Expenses Scheme section of the Scottish Parliament website, with detail for individual Members.

EQUIPMENT, FURNITURE AND OFFICE SUPPLIES

There are arrangements in place for the central provision of equipment, furniture and office supplies to Members, the costs of which are not claimed against expenses. Equipment and furniture is procured for Members' use but remains the property of the SPCB.

STATIONERY AND POSTAGE PROVISION

Since 1 April 2009, Members may incur costs up to an annual capped limit of £5,500 on some items of postage and stationery. Stationery and postage must be used only for parliamentary duties and must not be used for any other purpose, including party political purposes.

Items such as plain paper and envelopes are provided centrally to Members and do not form part of the capped provision. However, items such as postage – including the pre-paid element, stamps, freepost, courier, parcels, parliamentary headed envelopes, costs of personalising office stationery to Members requirements and the printing of newsletters / surveys / annual reports must be charged to the capped provision up to the maximum annual limit, the Office Costs provision of the Reimbursement of Members' Expenses Scheme or an amalgamation of both.

EXPENSES RATES

The table below indicates expenses and provision limits for 2018-19 and the previous financial year.

Expenses	Rate	
	2018-19	2017-18
Office Cost Provision	£19,200	£18,400
Staff Cost Provision	£89,100	£87,300
Edinburgh Accommodation		
• Annual Provision	£14,800	£14,200
• Overnight Limit	£163	£156
Overnight Expenses		
• London, Brussels, Strasbourg	£190	£182
• UK (Excluding Greater London)	£163	£156
Surgery Advertising	£1,881	£1,808
Telecommunications	£1,427	£1,372

Mileage		
• Motor Mileage	45p per mile up to 10,000 miles	45p per mile up to 10,000 miles
	25p per mile thereafter	25p per mile thereafter
• Motor Cycle	24p per mile	24p per mile
• Pedal Cycle	20p per mile	20p per mile
Staff Travel Provision		
• No. of journeys	74	74
Party Leaders Allowance		
• Party with 15 to 29 Members	£16,007	£15,620
• Party with 30+ Members	£30,145	£29,769
Winding – Up		
• Office Cost (Constituency Member)	£6,400	£6,094

PAY RANGE

The 2018-19 table below shows pay ranges for the generic job roles for Members' staff.

Job Groups	Minimum £	Maximum £
Administration level 1 – Admin Assistant	17,582	21,611
Administration level 2 – Admin Officer/Parliamentary Assistant/Constituency Assistant	22,658	25,850
Casework level 1 - Caseworker	21,140	25,850
Casework level 2 – Senior Caseworker	27,105	33,594
Communications level 1 – Communications/Press Officer	21,140	25,850
Communications level 2 – Communications Manager	27,105	33,594
Research level 1 - Researcher	23,233	30,036
Research level 2 – Senior Researcher	31,501	37,152
Management level 1 – Office Manager	27,105	34,431
Management level 2 – Head of Office/Senior	36,152	42,385

Parliamentary Adviser		
-----------------------	--	--