

CROSS-PARTY GROUP ANNUAL RETURN

NAME OF CROSS-PARTY GROUP

Cross-Party Group on Accident Prevention and Safety Awareness

DATE GROUP ESTABLISHED (the date of establishment is the date in this parliamentary session that the Group held its initial meeting, where the office bearers were elected and not the date that the Group was accorded recognition. All Groups should hold their AGMs on, or before, the anniversary of this date.)

8 June 2016

DATE OF MOST RECENT AGM

5 June 2018

DATE OF PRECEDING AGM [this date is required to aid clerks in verifying that the most recent AGM has taken place within 12 months of the previous AGM]

14 June 2017

DATE ANNUAL RETURN SUBMITTED

19 June 2018

GROUP MEETINGS AND ACTIVITIES

Please provide details of each meeting of the Group including the date of the meeting, a brief description of the main subjects discussed and the MSP and non-MSP attendance figures.

Details of any other activities, such as visits undertaken by the Group or papers/report published by the Group should also be provided.

14 June 2017

Attendance: 2 MSPs and 1 Government Minister
27 Non-MSPs

Topic discussed: **Child Road Safety and Re-registration of the Group and**

Election of Office Bearers

Guest Speakers: **Mark Ruskell**, MSP
Sandy Allan, RoSPA

8 November 2017

Attendance: 4 MSPs, 1 Government Minister
49 Non-MSPs

Topic Discussed: **Fire Safety**

Guest speakers: **Kevin Stewart**, MSP, Minister for Local Government and Housing
Daniel Doherty, BAFSA
Denise Christie, FBU
David McGown, Scottish Fire and Rescue Service

17 January 2018

Attendance: 2 MSPs and 1 Government Minister
49 Non-MSPs

Topic discussed: **The Safety of Older People**

Guest speakers: **Jeane Freeman**, Minister for Social Security
Melanie Menzies, North Lanarkshire Council
Carlene McAvoy, RoSPA
Ann Murray, Active and Independent Living Programme
Caroline Lawrie, SGN
David McGown, Scottish Fire and Rescue Service

1 May 2018

Attendance 2 MSPs, 1 Government Minister
28 Non-MSPs

Topic discussed: **Occupational Safety**

Guest Speaker: **Richard Park**, HaSiVSS Co-Chair
Tony Priest, HaSiVSS Co-Chair
Neil Grace, British Occupational Hygiene Society
John Brown, GMB Trade Union
Emma Harper, MSP
Owen Fielding, Compass Brain Injury Specialists
Kieran Conchie, Compass Brain Injury Specialists

MSP MEMBERS OF THE GROUP

Please provide names and party designation of all MSP members of the Group.

Clare Adamson MSP (SNP): Convenor
Oliver Mundell MSP, Scottish Conservative and Unionist Party
David Stewart MSP, Scottish Labour
Alex Cole-Hamilton MSP, Scottish Liberal Democrats
Stuart McMillan MSP, SNP
Mark Ruskell MSP, Scottish Green Party
Sandra White MSP, SNP
Maurice Corry, MSP Scottish Conservative and Unionist Party
Emma Harper, MSP, SNP

NON-MSP MEMBERS OF THE GROUP

For organisational members please provide only the name of the organisation, it is not necessary to provide the name(s) of individuals who may represent the organisation at meetings of the Group.

Individuals

Lis Bardell (Parliamentary Assistant to Clare Adamson MSP) - treasurer
Kate Barclay (Constituency Caseworker for Clare Adamson MSP)
Dr Tom Beattie
David Birrell
Russell Brownlie
Brian Topping

Organisations

Royal Society for the Prevention of Accidents (RoSPA Scotland) – Secretary
Aberdeenshire Council
Aberlour Child Care Trust
Accident Awareness Scotland
ACTAVO
Adventure Activities Licensing Service
Argyll and Bute Council
ARAMARK
Association for Project Safety
Association of British Insurers
Association of Local Authority Chief Housing Officers

	Barnardos
	Bluerad LLP
	Building Engineering Services Association
	Building Research Establishment
	BAE Systems
	Caledonia Public Affairs Ltd
	Care and Repair Scotland
	Care Inspectorate
	Central Training Services Ltd
	Chartered Institute of Housing
	Child Accident Prevention Trust
	Cloudline
	Clydeside Action on Asbestos
	Comhairle nan Eilean Siar
	Convention of Scottish Local Authorities
	Crossreach
	CSI Safety Ltd
	Cycling Scotland
	The Church of Scotland
	DAB Plus
	Dundee City Council
	Duradiamond Healthcare
	Dynamic Advertising Group
	Electrical Safety First
	Fife Council Community Planning
	Fire Brigade Union Scotland
	First Aid UK
	Fisher Services Ltd
	Gas Safe Register
	Gas Safety Trust
	Health and Safety Executive
	Healthy Working Lives
	Highland Council
	Home Safety Scotland
	Hopscotch Childcare Centre

Information Services Division, NHS Scotland
Injury Observatory for Britain and Ireland
Institute of Advanced Motorists
IOSH Scotland
Jacobs Infrastructure
John McNicol & Co Ltd
Key Housing and Community Supports
Kingdom Housing Association Ltd
Macfarlan Smith
Magnox Ltd
Midlothian Council
Morgan Sindall
Motherwell College
Napier University
Neighbourhood Watch Scotland
Network Rail
NG Homes
NHS Dumfries and Galloway
NHS Greater Glasgow and Clyde
NHS Health Scotland
NHS Lothian
Northern Asbestos
Partnership on Health and Safety in Scotland
Play Scotland
Road Safety Framework Strategic Partnership Board
Roadskills
Royal Environmental Health Institute of Scotland
Royal Institute of Chartered Surveyors
Royal National Lifeboat Institution
Royal College of Paediatric and Child Health
Royal Hospital for Sick Children Glasgow
Royal Life Saving Society (UK)
Safety Groups UK
Scotland Colleges H & S Development Network Group
Scot PHO

	Scotland's Campaign Against Irresponsible Drivers
	Scottish Adoption
	Scottish Association of Landlords
	Scottish Association of Student Residential Accommodation
	Scottish Autism
	Scottish Canoe Association
	Scottish Childminding Association
	Scottish Community Safety Network
	Scottish Federation of Housing Associations
	Scottish Fire and Rescue Service
	Scottish Hazards Campaign
	Scottish Land and Estates
	Scottish Pre School Play Association
	Scottish Schools Education Research Centre
	Scottish Swimming
	Scottish Trades Unions Congress
	Scottish Water
	SGN
	SELECT
	Shelter Scotland
	Smart Play Network
	SNIPEF
	Society of Chief Officers of Environmental Health in Scotland
	Society of Chief Officers of Trading Standards in Scotland
	South Ayrshire Council Community Planning
	SprinklerSafe Europe Ltd
	St Andrew's First Aid
	SWITCH
	Tartan Silk
	TechnipFMC Plc
	The Risk Factory
	The Wise Group
	Totseat
	Transport Scotland
	Turner and Townsend

	Union of Construction, Allied Trades and Te4chnicians Water Safety Scotland
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GROUP OFFICE BEARERS

Please provide names for all office bearers. The minimum requirement is that two of the office bearers are MSPs and one of these is Convener – beyond this it is a matter for the Group to decide upon the office bearers it wishes to have. It is permissible to have more than one individual elected to each office, for example, co-conveners or multiple deputy conveners.

Convener	Clare Adamson MSP
Deputy Convener	Oliver Mundell, MSP David Stewart, MSP
Secretary	RoSPA
Treasurer	Lis Bardell, (Office of Clare Adamson, MSP)

FINANCIAL BENEFITS OR OTHER BENEFITS RECEIVED BY THE GROUP

Please provide details of any financial or material benefit(s) received from a single source in a calendar year which has a value, either singly or cumulatively, of more than £500. This includes donations, gifts, hospitality or visits and material assistance such as secretariat support.

Details of material support should include the name of the individual providing support, the value of this support over the year, an estimate of the time spent providing this support and the name of the organisation that this individual is employed by / affiliated to in providing this support.

Groups should provide details of the date on which the benefit was received, the value of the benefit and a brief description of the benefit.

If the Group is not disclosing any financial information please tick the box to confirm that the Group has considered the support received, but concluded it totalled under the threshold for disclosure (£500).

The benefit of RoSPA providing the secretariat to the Group and, for support to four meetings per year, it is estimated will come to the nominal amount of £2,870.

This in kind cost of £2,870 is an estimate referring to ten days (at £287 per day) of the RoSPA worker's time over a year to both support and attend the meetings (i.e. four days to attend four meetings and one day to 'support' each of them (e.g. preparing and distributing agendas and minutes, time for phone calls, emails, liaison with members etc.))

The daily cost of £287 is worked out by including all the costs to RoSPA involved in employing the staff member such as: salary, national insurance, car allowance, heating, lighting, rent (and other office costs etc.) as well as central admin services (e.g. accounts, IT, HR, website, information centre etc.)

The cost of catering for the meetings of the Group has been met as follows:

June 2017	£ 59.40	Electrical Safety First
Nov 2017	£ 99.00	Caledonia Public Affairs Ltd
January 2018	£ 79.20	Healthy Working Lives
May 2018	£ 81.60	HaSiVSS

SUBSCRIPTION CHARGED BY THE GROUP

Please provide details of the amount charged and the purpose for which the subscription is intended to be used.

No subscription fees have been charged.

CONVENER CONTACT DETAILS

Name	Clare Adamson MSP Email: clare.adamson.msp@scottish.parliament.uk
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Telephone number	0131 348 6376