1. **Sederunt/Apologies**
   Joan McAlpine and Jean Urquhart welcomed everyone to the meeting. Apologies were noted from:
   - Clare Adamson MSP
   - Jamie McGrigor MSP

2. **Introduction/Official Business**
   The format of the meeting was explained along with the process for formalising the CPG on Culture.

   There were round-table introductions for all attendees.

   Joan McAlpine outlined the value of establishing a CPG on Culture.

   Jackson Carlaw proposed that Jean Urquhart and Joan McAlpine be selected as Co-Conveners for the Group. The motion was seconded and approved.

   It was agreed that Creative Scotland will act as Secretariat for the Group. There was confirmation from Creative Scotland that any discussions taking place between the Group would not impact upon funding decisions/relationships.

3. **Don Paterson Poetry Reading – Janice Galloway (author)**
   Janice Galloway provided the history behind Don Paterson's poem "We, the Scottish People" and gave a reading to the group.

4. **David Greig (playwright) – speech**
   David Greig delivered a speech to the Group summarising developments in the arts, screen and creative industries over the past year. He covered Fiona Hyslop's Talbot Rice Gallery speech, progress at Creative Scotland and artistic infrastructure as a part of our democratic inheritance. The full speech is available on the CPG website.

5. **Claire Mundell (film maker) - speech**
   Claire Mundell delivered a speech on the problems faced by the film sector and the possibilities for the future. She covered the importance of building an international reputation, the financial problems faced by the sector resulting in poor talent retention, and the need for a film studio. The full speech is available on the CPG website.

6. **General Discussion on the Group (agreeing future program, future speakers etc)**
   The Group discussed priorities for future meetings. During which it was suggested that:
   - Meetings of the Group should be thematic, focusing on common issues/themes across the sector that impact upon various artforms.
   - Speakers be invited to give a window into particular artforms and inform other sectors. Meetings will use cross-cutting themes that make it relevant to being in the Parliament.
   - The Group could invite relevant Ministers to speak on subject of interest to their portfolio areas. It may be possible to link meetings to future legislation.

- Philosophical enquiry may provide a good model for debate, with decisions being made a result of the discussion.
- The Group agrees on four key things over the next year worth getting some collective influence over. Once decided the Group should agree on key messages they could then promote across their established channels.
- The theme of future meetings might be:
    - Should we have a constitution/policy for culture?
    - Infrastructure in the various industries
    - Cultural policy and its impact on other policy areas
    - Climate Change – not focusing on the art can be useful
    - Place-centred work/discussion
    - Talent retention/development
    - Skills development and training
    - The games network and its impact on the sector
    - Power of technology and the impacts it has upon art and its consumption
    - Equality of access and disability rights
    - Applied theatre looking at arts as a way of breaking down equalities
    - 2014 Commonwealth Games
    - Youth Arts/Children and Young People
    - NPF work on embedding culture and progress around this
    - Local authority funding and the problems this could raise (facilities/access to venues/general attitudes)
    - Second International Culture Summit next summer
- It was agreed that the Group is content for the Conveners to seek suggestions from members for future meetings and take decisions regarding the Group's agenda.

7. **Date of Next Meeting(s)**
The Conveners noted that the strength of attendance at this meeting would allow them to make the case for the Group to be formally established. Following which a meeting date will be set for December.

Action: Conveners and Secretariat to meet to discuss agenda options for next few meetings along with date options.