The Scottish Parliament
Pàrlamaid na h-Alba

Minute of the Scottish Parliamentary Corporate Body (SPCB) meeting held on Thursday 5 November 2026 at 9am

Present:

- Kenneth Gibson MSP (Chair)
- Maggie Chapman MSP
- Jackie Dunbar MSP
- Stephen Kerr MSP
- Liam McArthur MSP
- Pauline McNeill MSP
- Graham Simpson MSP

In attendance:

- David McGill, Clerk/Chief Executive
- Michelle Hegarty, Deputy Chief Executive
- Kerry Twyman, Director of Finance and Resilience
- Becky Thomson, Head of Security
- Carl Green, Operational and Physical Security Manager
- Lynsey Hamill, Director of Operations and Digital
- Alan Durward, Head of Facilities Management
- Lorna Hunter, Director of People, Communications and Inclusion
- Neil Mackie, Head of People Services and Pay and Pensions
- Callum Thomson, Director of Parliamentary Business
- Beki Stark, Head of Finance
- Isla Kidd, Senior Business Accountant
- Willie Heigh, Head of Strategy and Portfolio Management
- Allan Campbell, Head of Operations
- Eric MacLeod, Senior Communications Manager
- Lynn Russell, Principal Private Secretary
- Pauline McIntyre, Head of Secretariat
- Lisa Creamer, Office Manager

Item 1: Previous meeting

1. The SPCB agreed the minutes of the meetings held on 8 October and 29 October 2026.

Item 2: Matters arising

2. The SPCB discussed proposed reforms and agreed its in principle approach and priorities.

Item 3: Issues dealt with by correspondence

3. The SPCB considered the following items by correspondence:

    - Paper 76: A request to appoint a committee adviser was agreed.

    - Paper 77: Arrangements relating to the winding up Scotland's Futures Forum as a limited company were agreed.

    - Paper 82: The SPCB agreed that travel undertaken during Session 7 by the Scottish Parliament's appointed British Irish Parliamentary Assembly (BIPA) members and associate members, when participating in official BIPA activities, is parliamentary in nature and is therefore exempt from registration in the Register of Interests of members of the Scottish Parliament.

    - Paper 83: The SPCB agreed draft correspondence relating to Officeholder contingency requests.

4. The SPCB also noted the following matters by correspondence:

    - Memos relating to the use of AI/smart glasses and a workplace effectiveness survey for MSPs and MSP staff.

Item 4: Officeholder Accommodation - Paper 78

5. The SPCB heard a briefing on future accommodation options for Officeholders. It noted the options presented and agreed that a further paper and outline business case be brought to a future meeting.

Item 5: Remuneration of Conveners - Paper 79

6. The SPCB considered the findings and conclusions of an evidence review and assessment report and agreed that Committee Conveners should receive an additional salary, equivalent to 20% of MSP salary, subject to approval by the Parliament of an SPCB motion.

Item 6: Staff Pay Negotiations - Paper 80

7. The SPCB discussed its approach towards Staff Pay Negotiations for 2027/8 and 2028/9 and authorised the Director of People, Communications and Inclusion to commence negotiations with the recognised Trade Union Side.

Item 7: SPCB Medium Term Financial Plan and Budget 2027-28 - Paper 81

8. The SPCB considered and agreed several issues relating to the budget and the Medium-Term Financial Plan, ahead of a formal proposal being brought back to the meeting on 19 November 2026.

Date of next meeting

9. The next meeting of the SPCB is scheduled for 19 November 2026.

SPCB Secretariat
November 2026