



The Scottish Parliament
Pàrlamaid na h-Alba

Minute of the Scottish Parliamentary Corporate Body (SPCB) meeting held on Thursday 24 September 2026 at 10am

Present:

- Kenneth Gibson MSP (chair)
- Maggie Chapman MSP
- Jackie Dunbar MSP
- Stephen Kerr MSP
- Pauline McNeill MSP (items 3-5, 7-10)
- Graham Simpson MSP

Apologies:

- Liam McArthur MSP

In attendance:

- David McGill, Clerk/Chief Executive
- Michelle Hegarty, Deputy Chief Executive
- Kerry Twyman, Director of Finance and Resilience
- Beki Stark, Head of Finance
- Lorna Hunter, Director of People, Communications and Inclusion
- Neil Mackie, Head of People Services and Pay and Pensions
- Kirsten Knox, Pay and Pensions Manager
- Callum Thomson, Director of Parliamentary Business
- Allan Campbell, Head of Operations
- Eric MacLeod, Senior Communications Manager
- Jennifer Griffin, Private Secretary
- Lisa Creamer, Office Manager

Item 1: Previous meeting

1. The SPCB agreed the minutes of the meeting held on 10 September 2026.

Item 2: Matters arising

2. The SPCB noted the Scottish Parliamentary Pension Scheme annual funding summary circulated for information.

Item 3: SPCB Annual Reports and Accounts - Paper 63

3. The SPCB considered and approved the Annual Report and Accounts for 2025-26 and noted feedback from the Advisory Audit Board meeting on 16 September 2026.

Item 4: Authorisations required by Standing Financial Instructions - Paper 64

4. The SPCB considered and noted the accounting write-offs in the 2025-26 accounts, in line with the Standing Financial Instructions.

Item 5: Annual Assurance Report to the SPCB - Paper 65

5. The SPCB noted the work of the Advisory Audit Board and the range of assurances it has received and considered in 2025/26.

Item 6: Scottish Parliamentary Pension Scheme Trustees Board – Paper 66

6. The SPCB considered the current composition of the Scottish Parliamentary Pension Scheme Trustee Board (SPPS) and agreed the number of trustees remained appropriate.
7. As Chair of the SPPS Trustee Board, Pauline McNeill MSP recused herself from consideration of this item.

Item 7: Annual Flu Vaccination Programme – Paper 67

8. The SPCB received an update on the annual flu vaccination and agreed to include Members within the Parliament's annual vaccination programme, moving them in line with other legislatures.

Item 8: Remuneration of Committee Conveners – Paper 68

9. The SPCB considered whether there is a case in principle for Committee Conveners and other parliamentary roles to receive an additional salary and agreed that officials should develop detailed proposals, having due regard to comparators, for subsequent consideration at a future meeting.

Item 9: Public Engagement Delivery Approach – Paper 69

10. The SPCB considered a proposed delivery approach for the first year of the Public Engagement Strategy. The SPCB provided views and suggestions on the proposed priorities and outcomes and endorsed the overall strategic direction of travel, focused on strengthening participation in support of Parliament's core functions.

Item 10: Officeholders – contingency request – Paper 70

11. The SPCB approved a contingency funding request from the Standards Commission for Scotland.

Date of next meeting

12. The next meeting of the SPCB is scheduled for 8 October 2026.

SPCB Secretariat
September 2026