



The Scottish Parliament  
Pàrlamaid na h-Alba

# **Minute of the Scottish Parliamentary Corporate Body (SPCB) meeting held on Thursday 27 November 2025 at 9.00am**

## **Present:**

- Alison Johnstone MSP (chair)
- Claire Baker MSP
- Jackson Carlaw MSP
- Maggie Chapman MSP
- Christine Grahame MSP

## **In attendance:**

- David McGill, Clerk/Chief Executive
- Michelle Hegarty, Deputy Chief Executive
- Lorna Hunter, Jane McEwan, Emma Armstrong
- Alan Balharrie, Phil Bassett
- Charlotta Craig
- Heather MacLennan
- Kerry Twyman, Andrew Munro, Isla Kidd
- Tracey White, Judith Morrison, Roz Thomson, Sean Taheny
- Allan Campbell
- Eric MacLeod
- Mark Brough
- Lisa Creamer
- Joanna Purves
- Lynn Russell, Head of Secretariat

## **Item 1: Previous meeting**

1. The SPCB agreed the minutes of the meetings held on 13 and 20 November 2025.

## **Item 2: Matters arising**

2. The following items were dealt with by correspondence since the meeting on 20 November 2025:
  - Paper 69: The SPCB noted the activity of the International Relations Office between 1 February 2024 and 31 August 2025.

- Paper 70: The SPCB approved two Members' applications for recommended security improvements to be met from the central security budget.
3. The SPCB also noted a memo from the Head of Internal Audit regarding the Session 6 Review of the Scheme for the Reimbursement of Members' Expenses.

### **Item 3: Members Use of Parliament TV Clips on Social Media: Paper 59**

4. In October 2024, the SPCB commissioned a review of all SPCB policies applicable to Members as part of the Code of Conduct, in advance of Session 7.
5. The SPCB considered a proposal for the existing guidance on the Use of Parliament TV Clips on social media to form the basis of an SPCB policy, to provide a route to enforcement under Section 9 of the Code of Conduct.
6. Subject to the addition of one minor point of clarification, the SPCB agreed that the existing guidance should become an SPCB policy, and that officials should engage with Members' staff to outline this change in approach.

### **Item 4: Acceptable use of IT policy: Paper 65**

7. The SPCB considered a revised Acceptable use of IT policy as part of the commissioned review of SPCB policies. The SPCB discussed the updated policy, noting its importance for Parliament's cyber security and resilience and that it has been modernised to ensure it is fit for purpose regarding Parliament IT systems and technologies. Following discussion, the SPCB approved the updated policy.
8. The SPCB further noted that officials would co-ordinate internal communication to outline all changes to SPCB policies applicable to Members and their staff as part of the Code of Conduct. It also noted that these policies will be incorporated into the Session 7 induction for Members.

### **Item 5: Officeholder budget bids 2026-27: Paper 66**

9. The SPCB further considered the officeholders' budget bids for 2026-27. Following discussion, the SPCB agreed to approve all budget bids and to write to the Electoral Commission on long term financial planning and forecasting. It also considered and agreed the approach to the contingency funding requests that should be included in the SPCB budget bid for 2026-27.

### **Item 6: SPCB budget 2026-27: Paper 67**

10. The SPCB discussed and agreed the budget bid to be submitted to the Finance and Public Administration Committee (FPAC) for consideration in December 2025 in advance of the FPAC evidence session in January 2026.

## **Item 7: Non-Government Bills Unit - Members Bills update: Paper 68**

11. The SPCB discussed the progress of Members' Bills in Session 6. It also agreed SPCB guidance for Session 7, which includes an emphasis on the equal distribution of resources as far as possible, to enable all Members wishing to take forward a bill the opportunity to do so.

## **Item 8: Ethical Standards Commissioner welfare support: Paper 62**

12. The SPCB considered a request from the Ethical Standards Commissioner for Scotland (ESC) to provide welfare support for those affected by certain complaints made about MSPs, specifically where they relate to bullying and harassment.
13. The SPCB agreed to discuss this request with the ESC as part of its annual meeting, scheduled for January 2026. It also agreed to incorporate training on welfare support into the Session 7 induction for Members and Members' CPD programmes.

## **Date of next meeting**

14. The next meeting of the SPCB was scheduled for 11 December 2025.

**SPCB Secretariat**  
November 2025