

PE2041/N: Exempt community healthcare staff from parking charges

NHS Greater Glasgow and Clyde written submission, 13 January 2025

Summary of support and reimbursement available to community healthcare staff who require to use their personal vehicle as part of their role:

1. NHSGGC Business Travel

- a) Staff who are required to undertake business travel as part of their daily duties are eligible to claim expenses reimbursement on a monthly basis in accordance with the extant NHSGGC process. Expenses claims can either be submitted electronically or via paper submission. All business travel mileage claims and expenses require proof (i.e. receipts) together with approval by an identified line manager.
- b) Business travel expense claims rely on the individual employee submitting expense claims on a consistent and regular basis (normally monthly).

2. Car Parking Charges

- a) All NHSGGC sites provide free car parking for staff, patients, and visitors. Car parking spaces are limited across sites and there are occasions when peak demand can exceed availability. There are six sites across NHSGGC which have a Monday to Friday (core hour) car parking management presence, which supports site activity.
- b) Community Sites – where car parking arrangements may be restricted due to limited spaces, community based staff normally park near to their designated base as is feasibility possible. This is quite often on-street parking. If car parking charges are incurred, as a consequence of this, these costs would not be supported as they do not meet business travel criteria. It is unknown how many community (or other) staff may be affected by this type of situation. NHSGGC remains aware of the implementation of changes to boundary and levy charges for on-street parking in the six local authority areas covered by our extensive Health Board territory. However, we would note that, beyond any consultation that those authorities are obliged to undertake, these decisions are out with our control.