



The Scottish Parliament  
Pàrlamaid na h-Alba

Minute of Parliamentary Bureau meeting 29 August  
2023 at 12:00 pm  
MS Teams

Present:

- Anabelle Ewing (Chair)
- Liam McArthur
- Gillian Mackay
- George Adam
- Alexander Burnett
- Martin Whitfield

Also attended:

- Rona Mackay

Officials present:

- David McGill
- Tracey White
- Catherine Fergusson
- Mark Brough
- Jo Hardy
- Fran Iwanyckyj
- Jason Nairn
- Callum Thomson
- Irene Fleming
- Samantha Currie
- Gail Grant

Apologies

- Alison Johnstone

## Previous minutes and matters arising

1. The Bureau agreed the minutes of its meeting on Tuesday 27 June.

## Business Programme

2. The Bureau considered a revised programme of business for the week commencing 4 September and a programme of business for the weeks commencing 11 and 18 September 2023.

## Timetabling of a Bill at Stage 2

3. The Bureau agreed to refer the Children (Care and Justice) (Scotland) Bill back to the Education, Children and Young People Committee for consideration at Stage 2 and to recommend to the Parliament that consideration of the Bill at Stage 2 be completed by 15 December 2023.

## Committee External Meeting Request

4. The Committee agreed to a request from the Economy and Fair Work Committee to hold an external meeting in Aberdeen on Monday 6 November.

## Committee Membership and Substitution Changes

5. The Bureau agreed to lodge a motion proposing Scottish National Party committee membership and substitution changes and a change to a Scottish Conservative and Unionist Party committee substitute.

## Parliamentary Calendar: Office of the Clerk

6. The Bureau agreed to lodge a motion specifying the dates on which the Office of the Clerk will be open during the period from January 2024 to February 2025.

## Correspondence to Members in relation to First Minister's Questions

7. The Bureau discussed correspondence from the Presiding Officer to all MSPs regarding the length of questions and answers during First Minister's Questions and other oral question times.

Catherine Fergusson  
Clerk to the Parliamentary Bureau  
29 August 2023