



The Scottish Parliament  
Pàrlamaid na h-Alba

Restricted – policy

PB/S5/20/MINS/24

## Minute of Parliamentary Bureau meeting 6 August 2020 at 2 PM

### Present:

- Ken Macintosh (Chair)
- Linda Fabiani
- Christine Grahame
- Lewis Macdonald
- Graeme Dey
- Liz Smith
- Elaine Smith
- Patrick Harvie
- Willie Rennie

### Observing:

- George Adam

### Officials present:

- Tracey White
- Catherine Fergusson
- Neil Stewart
- Lewis McNaughton
- Joanne McNaughton
- Steven Bell
- Fergus Cochrane
- Andrew MacGregor
- Andrew Mylne
- Jason Lloyd
- Emma Cameron
- Tim Ferguson

### Previous minutes

1. The minutes of 23 June 2020 were agreed. The Bureau also noted that, under motion S5M-21926, the Parliamentary Bureau met on 29 June, 6, 13, 20 and 27 July, and 3 August, to programme business for that week.

### Future business programme

2. The Bureau considered and agreed to recommend to the Parliament a programme of business for the weeks commencing 10, 17 and 24 August 2020.
3. Graeme Dey advised that he would return to the Bureau at its next meeting to confirm arrangement for the next update from the First Minister on Covid-19 next steps.

## Members Bill: request for consent to introduce

4. The Bureau considered a request from Johann Lamont to provide consent under Standing Orders Rule 9.14.15 for the introduction of her proposed Disabled Children and Young People (Transitions) (Scotland) Bill. The Bureau agreed to write to the Education and Skills Committee, the Equalities and Human Rights Committee and the Local Government and Communities Committee to seek information about their work programmes and to ask Johann Lamont to provide further information on her request.

## Business Continuity

### Remote voting

5. The Bureau received an update from officials and noted that the SPCB had agreed to authorise remote voting to take place from 11 August 2020. Following discussion, the Bureau agreed to authorise remote voting to take place from that date and noted the draft guidance for Members on the matter.

## Scheduling and structure of the parliamentary week

6. The Bureau also discussed the scheduling and structure of the parliamentary week and agreed to consider this matter further at a future meeting and to hold a strategic planning meeting on 9 September 2020.

## Publication scheme

7. It was agreed that all papers considered at the meeting should be published.

## Date of next meeting

8. The next meeting of the Bureau would be at 12 noon on Tuesday 11 August.

Catherine Fergusson  
Clerk to the Parliamentary Bureau  
6 August 2020