



The Scottish Parliament
Pàrlamaid na h-Alba

Restricted – policy

PB/S5/20/MINS/10

Minute of Parliamentary Bureau meeting

17 March 2020 at 12 noon

Present:

- Ken Macintosh (chair)
- Linda Fabiani
- Christine Grahame
- Graeme Dey
- Liz Smith
- Elaine Smith
- Patrick Harvie
- Willie Rennie

Observing:

- George Adam
- Mark Griffin

Officials present:

- David McGill
- Tracey White
- Irene Fleming
- Catherine Fergusson
- Lewis McNaughton
- Jason Lloyd
- Emma Cameron
- Joanne McNaughton
- Steven Bell
- Susan Duffy
- Fergus Cochrane

Previous minutes

1. The minutes of 10 March 2020 were agreed.

Future business programme

2. The Bureau agreed to recommend to the Parliament a revised programme of business for the week commencing 16 March 2020 and a programme of business for the weeks commencing 23 and 30 March 2020.

Referral of a Bill at Stage 1

3. The Bureau agreed to recommend to the Parliament that the Health and Sport Committee be designated as the lead committee for consideration of the Liability for NHS Charges (Treatment of Industrial Disease) (Scotland) Bill at Stage 1.

Approval of SSIs

4. The Bureau agreed to recommend to the Parliament that the following SSIs be approved—
 - the Scottish Courts and Tribunals Service (Judicial Members) Amendment Order 2020
 - the Scottish Courts and Tribunals Service (Procedure for Appointment of Members) Amendment Regulations 2020 [draft]
 - the First-tier Tribunal for Scotland (Transfer of Functions of Bus Lane Adjudicators) Regulations 2020 [draft]
 - the First-tier Tribunal for Scotland (Transfer of Functions of Parking Adjudicators) Regulations 2020 [draft]
 - the First-tier Tribunal for Scotland General Regulatory Chamber Parking and Bus Lane Cases and Upper Tribunal for Scotland (Composition) Regulations 2020 [draft]
 - the First-tier Tribunal for Scotland General Regulatory Chamber Parking and Bus Lane Appeals (Rules of Procedure) Regulations 2020 [draft]
 - the Budget (Scotland) Act 2019 Amendment Regulations 2020 [draft]
 - the Public Services Reform (Registers of Scotland) Order 2020 [draft]
 - the UEFA European Championship (Trading and Advertising) (Scotland) Regulations 2020 [draft].

Time for Reflection: April to June 2020

5. The Bureau agreed to a proposed Time for Reflection programme from April to June 2020 and that the Presiding Officer would agree any changes that may be required due to availability. Business Managers noted that any contributors who were unable to deliver Time for Reflection due to the public response to COVID-19 would be offered an opportunity to deliver Time for Reflection at a future date.
6. The Presiding Officer noted that greater diversity of nominations to deliver Time for Reflection would be welcome.

Parliamentary business planning

7. The Bureau discussed Parliamentary business planning in relation to the Novel coronavirus COVID-19. The Bureau agreed to recommend to the Parliament that for the duration of the public response to the Novel coronavirus COVID-19-

- access to Chamber and committee galleries for members of the public should be suspended
 - flexibility should be created within Standing Orders in relation to committee substitutes and Temporary Conveners
 - to remove the requirement to schedule Members' Business
 - to provide flexibility in relation to the programming of non-Government and committee business
 - to enable the use of electronic voting for the election of any additional deputy Presiding Officer.
8. The Bureau noted that adjustments to business may be required at short notice, for example, for business motions and bureau motions to be lodged at short notice, and for requests for committees to meet at the same time as the Parliament. The Bureau agreed, in principle, to deal with such matters by correspondence.
9. The Bureau also agreed to consider a note on options regarding remote participating in Parliamentary business at a future meeting.

Publication scheme

10. It was agreed that all papers considered at the meeting should be published.

Date of next meeting

11. The next meeting of the Bureau would be at 12 noon on Tuesday 24 March 2020.

Irene Fleming
Clerk to the Parliamentary Bureau
17 March 2020