



The Scottish Parliament  
Pàrlamaid na h-Alba

Restricted – policy

PB/S5/20/MINS/22

## Minute of Parliamentary Bureau meeting 16 June 2020 at 12 Noon

### Present:

- Ken Macintosh (Chair)
- Linda Fabiani
- Christine Grahame
- Lewis Macdonald
- Graeme Dey
- Liz Smith
- Elaine Smith\*
- Patrick Harvie
- Willie Rennie

### Observing:

- George Adam

### Officials present:

- David McGill
- Tracey White
- Irene Fleming\*
- Catherine Fergusson
- Neil Stewart
- Lewis McNaughton\*
- Joanne McNaughton\*
- Fergus Cochrane\*
- Steven Bell
- Fergus Cochrane\*
- Susan Duffy\*
- Jason Lloyd

\* indicates attendance by videoconference

## Previous minutes

1. The minutes of 9 June 2020 were agreed.

## Future business programme

2. The Bureau agreed to recommend to the Parliament a revised programme of business for the week commencing 15 June 2020 and a programme of business for the weeks commencing 22 June 2020 and 10 August 2020.
3. Elaine Smith requested a statement on education and schools before summer recess. Graeme Dey indicated that, whilst there were already opportunities to scrutinise this matter through Topical Questions on 16 June and Portfolio Question Time on 18 June, he would consider adding a statement to the week commencing 23 June.

## Remote voting update

4. The Bureau received an update on development of a remote voting system.
5. The Bureau also noted that a proposed mechanism for the agreement of business during the summer would be circulated by email and, subject to views on the mechanism, could be discussed at the next meeting.

## Approval of SSIs

### Budget (Scotland) Act Amendment Regulations 2020

6. The Bureau agreed to recommend to the Parliament that the Budget (Scotland) Act Amendment Regulations 2020 be approved.

### COVID-19-related SSI – the Local Government Finance (Coronavirus) (Scotland) Amendment Order 2020

7. The Bureau agreed to recommend to the Parliament that the Local Government Finance (Coronavirus) (Scotland) Amendment Order 2020 be considered by the Parliament.

## Suspension and variation of Standing Orders

8. The Bureau considered the extension of the suspensions and variations of Standing Orders agreed by the Parliament as part of its response to the COVID-19. The Bureau noted that the suspensions and variations currently apply up to 26 June and agreed that the period for which they apply should be extended to 9 October. The Bureau noted that this extension would be confirmed in a determination by the Presiding Officer.

## Hybrid meetings guidance

9. The Bureau considered a paper setting out revised guidance for members on hybrid meetings.
10. After discussion, the Bureau agreed to approve revised guidance and noted that the Business Team will issue revised guidance to all members.

## Publication scheme

11. It was agreed that all papers considered at the meeting should be published.

## Date of next meeting

12. The next meeting of the Bureau would be at 12 noon on Tuesday 23 June 2020.

Catherine Fergusson  
Clerk to the Parliamentary Bureau  
16 June 2020