



The Scottish Parliament  
Pàrlamaid na h-Alba

Restricted – policy

PB/S5/20/MINS/28

## Minute of Parliamentary Bureau meeting 1 September 2020 at 12 PM

### Present:

- Ken Macintosh (Chair)
- Christine Grahame
- Lewis Macdonald
- Graeme Dey
- Miles Briggs
- Elaine Smith
- Patrick Harvie
- Willie Rennie

### Observing:

- Tom Arthur
- Rhoda Grant

### Apologies:

- Linda Fabiani

### Officials present:

- David McGill
- Tracey White
- Catherine Fergusson
- Neil Stewart
- Lewis McNaughton
- Joanne McNaughton
- Callum Thomson
- Steven Bell
- Fergus Cochrane
- Alan Balharrie
- Jason Lloyd

### Previous minutes

1. The minutes of 25 August 2020 were agreed.

## Future business programme

2. The Bureau considered and agreed to recommend to the Parliament a revised programme of business for the week commencing 31 August 2020 and a programme of business for the weeks commencing 7 and 14 September 2020.
3. In agreeing the programme of business, the Bureau agreed to recommend that, from the week commencing 7 September, the Parliament would sit in a hybrid format on Tuesdays, Wednesdays and Thursdays; to recommence the scheduling of non-Government and Members' Business, and to provide additional time for Portfolio Questions to reflect the experience of hybrid meetings to date.
4. The Bureau agreed to review this structure after the October recess.

## Committee membership changes

5. The Bureau noted that a motion to give effect to SNP committee membership changes would be lodged and taken at Decision Time on 1 September 2020.

## Temporary member and Acting Convener of a Committee

6. The Bureau agreed to recommend to the Parliament that the period for appointments of a temporary member and Acting Convener of the Public Audit and Post Legislative Scrutiny Committee be extended to 6 January 2021.

## Committee request to appoint adviser

7. The Bureau agreed to approve a request from the Education and Skills Committee to appoint an adviser to assist the Committee in its scrutiny of the Redress for Survivors (Historical Child Abuse in Care) (Scotland) Bill.

## Suspension and variation of Standing Orders: Hybrid committees

8. The Bureau agreed to recommend a further variation to Standing Orders to provide additional clarity and flexibility for committees meeting in hybrid format.

## Publication scheme

9. It was agreed that all papers considered at the meeting should be published.

## Date of next meeting

10. The next meeting of the Bureau would be at 12 noon on Tuesday 8 September.

Catherine Fergusson  
Clerk to the Parliamentary Bureau  
1 September 2020