MINUTE OF THE SCOTTISH PARLIAMENTARY CORPORATE BODY (SPCB) MEETING HELD ON WEDNESDAY 3 FEBRUARY 2016 AT 10.30AM, IN Q1.03 QH

Present: Tricia Marwick MSP (Chair) Linda Fabiani MSP
Liz Smith MSP Liam McArthur MSP
John Pentland MSP

In attendance: Paul Grice
Ken Hughes
Michelle Hegarty
David McGill
Judith Morrison
Derek Croll
Colin Chisholm
Derek Stein
Keith Low
Brian Mitchell
Tracey White
Andrew Mylne
Victoria Barby
Billy McLaren
Huw Williams
Eric MacLeod
Graeme Donoghue
Judith Proudfoot, Secretary

Inspector Brian McRae, Police Unit

MINUTES OF PREVIOUS MEETINGS

1. The SPCB agreed the minute of the previous meeting held on 20 January 2016.

MATTERS ARISING

2. The SPCB noted updates on:

2.1 the legal action in relation to those camping without permission on the Parliament grounds;

2.2 a petition for judicial review; and

2.3 a recent external issue with our electricity supplier which caused interruptions to the supply in the Chamber.
SECURITY UPDATE – oral

3. The SPCB noted an update on security arrangements from Inspector McRae.

SERVICE YARD MODIFICATIONS – oral

4. The SPCB noted a progress report on the above project.


5. The SPCB approved an agreement document as a basis for NGBU to instruct Session 5 Bill drafting from Parliamentary Counsel Office. In so doing, the SPCB noted that Scottish Ministers had also confirmed they were content with the document.

[Linda Fabiani MSP joined the meeting]


6. The SPCB noted the strategic plans for 2016-2020 submitted by the Scottish Information Commissioner and the Commissioner for Children and Young People in Scotland.

ELECTION PLANNING UPDATE – oral

7. The SPCB noted an update on progress with planning for the Scottish Parliament election.

USE OF PARLIAMENTARY RESOURCES – SPCB(2016)Paper 7

8. The SPCB noted a report into alleged use of parliamentary resources by a Member as part of political fundraising. Although the offer of a parliamentary tour in return for campaign funds was in breach of the SPCB’s policy of use of parliamentary resources, the SPCB noted that no resources had been used in this instance.

9. The SPCB agreed to write to the Member reminding him of the policy on the use of parliamentary resources and of his personal responsibility in this matter.


10. The SPCB welcomed the Report, noting the progress that had been made towards reducing the Parliament’s carbon footprint and achieving its 2020 targets.
11. The SPCB endorsed arrangements put in place to ensure the 2020 targets were met and agreed the 2014-15 Annual Report.

**NAMING OF MEETING ROOMS – oral**

12. The SPCB noted feedback from MSPs on the recent exercise to seek nominations for the naming of meeting rooms. The SPCB agreed that there was a case for revisiting the criteria for nominations and that, given the proximity to dissolution, this would be a matter for the next Corporate Body.

**ANY OTHER BUSINESS**

Cyber security

13. Following a recent incident involving a ‘ransomware’ virus, the SPCB agreed to issue a series of briefing notes for all Members highlighting IT security and the measures which could be taken to help reduce the growing risk of cyber security attacks.

Commercial Events

14. The SPCB agreed not to approve a request for an event on the grounds that the date proposed was a parliamentary business day.

Artwork – memorial painting

15. The SPCB noted an update on progress with a memorial painting of Margo MacDonald.

**DATE OF NEXT MEETING**

16. The next SPCB meeting was scheduled to take place on Wednesday 2 March 2016.

**SPCB secretariat**
February 2016