CPA SCOTLAND BRANCH EXECUTIVE COMMITTEE

MINUTES OF THE 1st MEETING, THURSDAY 18 JUNE 2015

Present:
Margaret Mitchell MSP
Sandra White MSP
Tavish Scott MSP (Chair)

In attendance: Margaret Neal, Branch Secretary

1. Apologies
Apologies were received from Patricia Ferguson MSP.

2. Minutes of the meeting held on 25 May 2015
The minutes of the previous meeting were agreed.

3. CPA Scotland Branch financial report
The BEC noted the position with regards the Branch’s finances as outlined in the paper.

4. Commonwealth Women Parliamentarians
There were no updates to report.

5. CPA Scotland Branch Seminar Programme
It was noted that speakers had accepted the invitation to speak at the forthcoming seminar. The BEC agreed that the Branch Secretary should send out a notice inviting all Members to attend the seminar. [DONE]

It was agreed that the selection process would be undertaken by e-mail given the close proximity to the summer recess. [DONE]

7. Any other business
No other business was discussed.

8. Dates of future meetings
- Wednesday 2 September 2015: 12.45 pm, Rm Q1.04
- Wednesday 30 September 2015: 12.45 pm, Rm Q1.04
- Wednesday 28 October 2015: 12.45 pm, Rm Q1.04
- Wednesday 25 November 2015: 12.45 pm, Rm Q1.04

Margaret Neal
Secretary, CPA Scotland Branch
margaret.neal@scottish.parliament.uk