

2016-17 Figures

SCOTTISH PARLIAMENT TOTAL MEMBERS' EXPENDITURE FOR 2015-16 AND 2016-17

In 2016-17 the total costs reimbursed to or paid on behalf of Members, or borne by the SPCB on behalf of Members, was £15.832 million. This represented an increase of £3.061 million or 23.97% on the previous year's corresponding figure of £12.771 million.

Scheme	2016-17 (£)	2015-16 (£)	Change	
Expenses	15,266,617	12,236,778	3,029,839	24.76%
Party Leaders' Allowance	31,998	37,514	(5,516)	(14.70)%
Stationery and Postage Provision	533,481	496,632	36,849	7.42%
Totals	15,832,096	12,770,924	3,061,172	23.97%

DETAILED BREAKDOWN OF SCOTTISH PARLIAMENT EXPENDITURE

Further details of individual Members' expenses and categories of expense are provided on the MSP expenses section of the Scottish Parliament website.

The following information is reported at an aggregate level only to take account of data protection considerations:

- Salary, pension and national insurance contributions of Members' employees in 2016-17 was £12,107,575 (2015-16: £9,541,464). This included winding up costs for Members' staff of £1,666,776 in 2015-16 (2015-16: £193,544). Please note that a listing of all expenditure by member under the capped Staff Cost Provision Scheme is published for 2016-17. This does not include costs such as ERNIC, pensions or winding up costs which are met by the SPCB as part of the Members' Expenses Scheme rather than allocated out to individual members.
- Total expenditure on childcare vouchers for 2016-17 was £31,997 (2015-16: £27,574)
- Additional central costs met by the MSP Expenses Scheme not allocated out to individual Members for Local Office Security Improvements and other security arrangements, centrally organised training and an outplacement service was £60,172 in 2016-17 (2015-16: £nil)
- Total Members own security related and disability provision expenditure for 2016-17 was £13,177 (2015-16: £18,611).

All other expenditure under the Reimbursement of Members' Expenses Scheme is available on the Members' Expenses Scheme section of the Scottish Parliament website, with detail for individual Members.

EQUIPMENT, FURNITURE AND OFFICE SUPPLIES

There are arrangements in place for the central provision of equipment, furniture and office supplies to Members, the costs of which are not claimed against expenses. Equipment and furniture is procured for Members' use but remains the property of the SPCB.

STATIONERY AND POSTAGE PROVISION

Since 1 April 2009, Members may incur costs up to an annual capped limit of £5,500 on some items of postage and stationery. Stationery and postage must be used only for parliamentary duties and must not be used for any other purpose, including party political purposes.

Items such as plain paper and envelopes are provided centrally to Members and do not form part of the capped provision. However, items such as postage – including the pre-paid element, stamps, freepost, courier, parcels, parliamentary headed envelopes, costs of personalising office stationery to Members requirements and the printing of newsletters / surveys / annual reports must be charged to the capped provision up to the maximum annual limit, the Office Costs provision of the Reimbursement of Members' Expenses Scheme or an amalgamation of both.

EXPENSES RATES

The table below indicates expenses and provision limits for 2016-17 and the previous financial year. The 2016-17 rates reflect the election on 5 May 2016 which resulted in rates only applying until the election for members who were not returned or from 6 May 2016 for new members. Those members who were Session 4 members and were returned at the election were eligible to claim for reimbursement of the full year rate. A revised staff cost provision rate was introduced for the employment of members staff which was effective from 6 May 2016.

Expenses	Rate	
	2016-17	2015-16
Office Cost Provision	£17,900 (full year) £1,716 (to 5 May 2016) £16,184 (6 May 2016 to 31 March 2017)	£17,600

Staff Cost Provision	£82,938 (full year) £6,089 (to 5 May 2016) £76,849 (6 May 2016 to 31 March 2017)	£62,300
Edinburgh Accommodation		
<ul style="list-style-type: none"> Annual Provision 	£13,800 (full year) £1,323 (to 5 May 2016) £12,477 (6 May 2016 to 31 March 2017)	£13,600
<ul style="list-style-type: none"> Overnight Limit 	£152	£150
Overnight Expenses		
<ul style="list-style-type: none"> London, Brussels, Strasbourg 	£177	£175
<ul style="list-style-type: none"> UK (Excluding Greater London) 	£152	£150
Surgery Advertising	£1,594 (6 May 2016 to 31 March 2017)	£1,739
Telecommunications	£1,337 (full year) £128 (to 5 May 2016) £1,209 (6 May 2016 to 31 March 2017)	£1,320
Mileage		
<ul style="list-style-type: none"> Motor Mileage 	45p per mile up to 10,000 miles	45p per mile up to 10,000 miles
	25p per mile thereafter	25p per mile thereafter
<ul style="list-style-type: none"> Motor Cycle 	24p per mile	24p per mile
<ul style="list-style-type: none"> Pedal Cycle 	20p per mile	20p per mile
Staff Travel Provision		
<ul style="list-style-type: none"> No. of journeys 	74 (full year) 7 (to 5 May 2016) 67 (6 May 2016 to 31 March 2017)	74

Party Leaders Allowance		
<ul style="list-style-type: none"> Party with 15 to 29 Members 	£15,224 (full year) £1,459 (to 5 May 2016)	£14,961
<ul style="list-style-type: none"> Party with 30+ Members 	£29,015 (full year) £2,782 (to 5 May 2016)	£28,514
Winding – Up		
<ul style="list-style-type: none"> Office Cost (Constituency Member) 	£5,967	£5,864

PAY RANGE

The table below indicates pay ranges from the start of Session 5 on 6 May 2016 for 2016-17 for generic job roles for Members staff.

Job Groups	Minimum £	Maximum £
Administration level 1 – Admin Assistant	16,800	20,650
Administration level 2 – Admin Officer/Parliamentary Assistant/Constituency Assistant	21,650	24,700
Casework level 1 - Caseworker	20,200	24,700
Casework level 2 – Senior Caseworker	25,900	32,100
Communications level 1 – Communications/Press Officer	20,200	24,700
Communications level 2 – Communications Manager	25,900	32,100
Research level 1 - Researcher	22,200	28,700
Research level 2 – Senior Researcher	30,100	35,500
Management level 1 – Office Manager	25,900	32,900
Management level 2 – Head of Office/Senior Parliamentary Adviser	34,545	40,500